



Our Application Process

1. Be prepared to upload the following documents for all applications:
 - Copy of your three-year driving history from the [Department of Motor Vehicles](#)
 - Copy of your completed education/certifications that meet the requirements of the job listing (i.e. high school diploma, GED, college or university degrees, or applicable credentials).
 - If a related degree, copy of official/unofficial transcripts of coursework completed to date.
 - If a foreign credential, the US equivalency evaluation provided by an accredited agency. For a list of accredited agencies, please visit [NACES website \(National Association of Credential Evaluation Services\)](#). It is the responsibility of the applicant to provide all required documentation. Child-Parent Centers, Inc. does not endorse or recommend any particular evaluation service.
 - Copy of your current resume demonstrating your qualifications for this job (be specific about experience, training, and/or knowledge listed as minimum or desired qualifications for this position)
2. Be prepared to create a username and passcode that will allow you to return to your applications and update your information or profile.